

BSGW WALK-THROUGH

We're mymaastricht.nl and we're here to help you deal with boring life stuff. If you need to do your taxes, find housing or anything else in Maastricht, we've got you covered.

It seems you've received an infamous BsGW letter. We will be making a video guide very soon, but for now here is a quick step-by-step guide.

1. First, call the BsGW at 088-8420420. There will be a recording in Dutch, asking you to type 1 to say you are a private person and not a company.
2. Wait for the recording to finish, then type in your BSN number and close with a # sign. In the recording afterwards, you'll be asked to choose what you are calling for. Choose 2 for "Kwijtschelding" to ask for a remission.
3. You will now actually speak to a real person. They will answer the phone in Dutch, but they are likely to speak English so don't be afraid to ask. If they can't, they will transfer you to a colleague who can.
4. Ask for a Kwijtschelding form. Make sure you have your BsGW invoice close, as they will ask you for the "aanslagnummer" or "dossiernummer". Look at the letter you received to see these details. Give them this information from the bill that they need and wait for them to confirm that they will send you the form you need in the mail.
5. You'll need to wait up to 5 working days to receive this form.
 - a. You can find a translation of this letter below. Or ask a friendly Dutch person!
6. Fill out the form you received and send it to the "Postadres" in the top right corner of the form. Don't forget to put a stamp on the envelope! You can buy stamps from the service desk of most supermarkets and post offices.

Hopefully you're feeling a bit more relaxed now!

Everything you need in one city. Everything you need on one site. Visit www.mymaastricht.nl and make Maastricht yours!



Website: www.bsgw.nl
Telefoon: 088 8420 420
Postadres: Postbus 1271,
6040 KG Roermond
Bezoekadres: Kerkeveldlaan 2,
6042 JX Roermond
IBAN-rekeningnr.: NL18 INGB 0002120407
BIC-code: INGBNL2A

Regel uw belastingzaken via uw persoonlijke pagina op
www.bsgw.nl

Geraldine MyMaastricht
Streetnamestreet 25 B 1
6210 YY Maastricht

Your reaction from: xx-xx-2019
Tax invoice number: 123456789
File number: 654321
Date: xx-xx-2019
BSN number: xxxxxxxx
Birth date: 19xx-xx-xx



1. General information

For which tax are you requesting a remission?

Tax invoice number	Tax year
123456789	2018

What is your phone number? _____

What is your e-mail address? _____

1. Living conditions

- ☐ You live alone
☐ You are married or are living together (with partner or roommate)
☐ You are a single parent (with live-in children under the age of 18)

If you have more than 3 roommates, attach a document with their names, birth dates, relationship to you and income.

Roommates or partner:

Name	Birth date	Relationship (partner/child/brother etc.)	Type of income (salary etc.)

2. Bank- and saving accounts

Attach copies of your bank account with the balances of the last four weeks of your bank accounts, saving accounts and investment credit of yourself and your partner.

If, during the last 4 weeks, you have more than € 1,400 in your accounts, you are not eligible for remission.

3. Car and/or motorcycle

Do you own a car and/or a motorcycle?

- ☐ No ☐ If yes, please mention the license plate numbers and attach a copy of your registration certificate

The car has to be registered in your name. If it has a value of more than € 2,200 you are not eligible for remission.

Is the vehicle essential due to a disability, illness or work?

- ☐ No ☐ If yes, attach a copy of a disability parking permit registered to your name or a statement of an independent doctor or of your employer

4. Income of you and/of your partner

What income do you have?

- ☐ Salary ☐ Participation law allowance ☐ Allowance of the UWV ☐ Allowance of the SVB
☐ DUO study loan ☐ Other (e.g. pension, German interest, income as an independent contract)

Attach copies of all recent income specifications of you and your partner. It is not allowed to attach a bank statement or annual statement. If you receive finances from DUO, attach the award letter of DUO.

5. Tax credit on income

Do you receive a tax credit from the Belastingdienst?

- ☐ No ☐ If yes, attach a copy of your most recent statement on tax credit from the Belastingdienst

6. Alimony

Do you pay or receive alimony?

- ☐ No ☐ If yes, attach a copy of the proof of payment or proof of receiving and the ruling over the alimony which states the amount of the alimony.

7. Owning a house

Do you own a house?

- ☐ No ☐ If yes, attach a copy of the most recent annual overview of your mortgage, including the balance and paid interest.

Outstanding mortgage debt: _____

Do you have a savings credit or investment credit on your mortgage?

- ☐ No ☐ If yes, attach a copy of the most recent annual overview of your mortgage including the credit.

Do you receive a provisional refund of your mortgage interest?

- ☐ No ☐ If yes, attach a copy of the provisional refund of your mortgage interest from the Belastingdienst

8. Renting a house, room or apartment

Do you rent a house, room or apartment?

- ☐ No ☐ If yes, attach a copy of your most recent rent contract.

9. Health Insurance

Attach a copy of the most recent health insurance policy of you and your partner, stating the premium.

10. Child care

Do you pay for child care?

- ☐ No ☐ If yes, attach a copy of the most recent invoice for child care (when paying an amount that changes every month, please attach the invoices of the last 3 months).

11. Benefits from Belastingdienst

Do you receive rent benefits/subsidy?

- ☐ No ☐ If yes, attach a copy of the most recent decision on the amount of your rent subsidy from the Belastingdienst.

Do you receive health benefits/subsidy?

- ☐ No ☐ If yes, attach a copy of the most recent decision on the amount of the health subsidy for you and your partner from the Belastingdienst.

Do you receive child care benefits/subsidy and/or a provision on child care costs?

- ☐ No ☐ If yes, attach a copy of the most recent decision of the child care subsidy from the Belastingdienst and /or the most recent decision on provision of child care from the municipality or UWV.

Do you receive a child-related budget?

- ☐ No ☐ If yes, attach a copy of the most recent decision on the child-related budget from the Belastingdienst.

10. Debts Belastingdienst

Are you paying off for an outstanding debt for income tax, the child-related budget or subsidies at the Belastingdienst?

- ☐ No ☐ If yes, attach a copy of the payment regulation and the proofs of payment of the fulfilled payments.

11. Automated check for remission

Through an automated check for remission, the intelligence agency checks if you are eligible for automated remission. If you are, you do not have to submit a request any more. If you do not want that your personal details are used, you can check the box below.

- ☐ I do not want to be eligible for the automated remission.

*If you do not have a job in The Netherlands,
the government has no information about
you so you can tick the box.*

I declare to have filled out this form according to the truth,

Name:

Signature:

Date:
